DATE

**Via Facsimile Transmission & U.S. mail/hand-delivery/U.S. mail**

Ms. Terri Lemoine Bordelon

Records and Recording Division

Louisiana Public Service Commission

Galvez Building, 12 th Floor

602 N. 5 th St.

Baton Rouge, LA 70802

In Re: ADD NAME OF DOCKET (**LPSC DOCKET NO. X-XXXXX)**

Dear Ms. Bordelon:

Please find the Request to Leave Comment Out of Time and Response to Staff’s Request for Comment on behalf of (Organization or Name) in the above—referenced matter. Please file this motion in the record in accordance with the Commission’s fax filing procedures. The original and two (2) copies, along with a check to cover the $25.00 fax filing fee will be submitted via USPS within 5 business days. Thank you for your attention to this matter.

Respectfully submitted,

Name

Org.